

Computing and Digital

Level 2 Award in Digital and IT Skills

Campus: North Notts College - Worksop Campus

Code: W04AC05

Type: Part Time

About This Course

This adult course is designed for learners who want to build confidence in using digital devices and everyday IT tools. You will develop practical skills for work, study, and daily life, with a focus on using technology safely, effectively, and productively. The programme is ideal for adults who want to improve their digital knowledge, return to learning or prepare for further study in computing and IT.

What Will I Study?

You will study key digital and IT skills, including :

Using digital devices and common IT software

Creating, editing and formatting documents

Working with spreadsheets and simple formulas

Managing files and information effectively

Using email, internet search and online tools safely

Understanding online safety, security and digital communication

Why Study Here?

Develop practical digital skills in a supportive adult learning environment, including:

Hands on learning linked to real life tasks

Experienced staff who support learners step by step

A welcoming environment for adults returning to education

Skills that support work, further study and everyday confidence

Entry Requirements

There are no formal requirements for this course. It is suitable for adults who want to improve their digital confidence and IT skills

How To Apply

You can apply using our online application form and clicking the **Apply Now** button at the top of this page.

For more information support with your enquiry or application please contact Student Services by emailing contact@nnc.ac.uk [mailto:contact@nnc.ac.uk] or by calling **01909 504500**.

PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2026-27. However we do reserve the right to make changes if necessary.

Last updated: 24th April 2026