

Computing and Digital

Basic IT Skills - Summer School

Campus: Rotherham College

Code: RACCD013#

Level: 1

Type: Part Time

About This Course

This short part time course is for those who would like to understand basic computing and information technologies, offering a wide range and understanding for students to choose from based around various computer software and hardware.

What Will I Study?

Learners will look at topics which include:

- Website Software
- Spreadsheet Software
- Word Processing
- Using the Internet
- Presentation Software
- Database Software
- Imaging Software
- Internet Safety
- IT Security

Why Study Here?

This course will help you gain the basic skills needed to increase your understanding of digital skills in the workplace. We have great links with local employers such as Rotherham Council.

Entry Requirements

Interest in basic Information Technologies

How To Apply

You can apply using our online application form and clicking the **Apply Now** button at the top of this page.

For more information support with your enquiry or application please contact Student Services by emailing info@rotherham.ac.uk [mailto:info@rotherham.ac.uk] or by calling **01709 362111**.

Tuition Fees

- Those aged 19 or over may not need to pay fees depending on their circumstances. Find out if you qualify here [<https://www.rotherham.ac.uk/course-fees/>] .

If you need further advice or guidance please contact the Enquiries Team on **01709 362111**.

Additional Information

This is a 2 week course delivered over 3 days per week (Tuesday, Wednesday & Thursday)

PLEASE NOTE

We make every effort to ensure information within our online course directory is accurate and a true representation of the courses we are offering in 2023-2024. However, we do reserve the right to make changes if necessary.

Last updated: 1st November 2023